

# **APPENDIX S**

## **QUESTIONS AND ANSWERS**

**RFP # 3517R07 – National Summer Transportation Institute Program  
Addendum 4 – Appendix S – Questions & Answers**

1. **Question** – “What does “Deliverable Based, Established Price” in Section I--5. Type of Contract mean? Is this not reimbursement of cost?”

**Answer** – Deliverables are outlined in the RFP and expressed in the Offeror’s Proposal. Established Price Contracts are defined in the Pennsylvania Department of General Services Procurement Handbook, Part 1, Chapter 8, Section B-1:

**“Basic Established-Price Contract.** The basic established-price contract provides for a price which is not subject to an adjustment by reason of the cost experience of the contractor in the performance of the contract. This type of contract places maximum risk upon the contractor. Because the contractor assumes full responsibility, in the form of profits or losses, for all costs under or over the firm fixed-price, he or she has a maximum profit incentive for effective cost control and contract performance. Use of the basic established-price contract is suitable for use in procurements when reasonably definite work statements, specifications, and performance requirements are available and whenever fair and reasonable costs can be established at the outset.”

<http://www.dgs.pa.gov/State%20Government/Materials-and-Services-Procurement/Pages/default.aspx>

- This is not the same as reimbursement of cost. Refer to the **RFP Part IV – Cost Submittal.**

2. **Question** – “Can one request “mobilization” funds with the proposal - Can we ask for an advance to cover the start-up costs before the invoicing starts?”

**Answer** – No.

3. **Question** – “Are there points added for in-kind contributions, or deducted if the proposal does not include in-kind?”

**Answer** – No.

4. **Question** – “Names and Titles for Appendix Q1”

**Answer** – PennDOT NSTI Program Administrator:  
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5. **Question** – “Frequency of payments”

**Answer** – One payment will be made based on a fully completed invoice submitted at the end of the program. Refer to the **RFP Part IV-Cost Submittal**.

6. **Question** – “Will we need to submit evals to someone”

**Answer** – Yes. Refer to the **RFP Part III-7. Reports and Project Control**.

7. **Question** – “Can we use subcontractors instead of PT Employees”

**Answer** – Yes. Refer to the **RFP Part III-3, C. Personnel**.

8. **Question** – “What are PennDOT’s goals for this project”

**Answer** – There are no DBE contract goals for this project. Refer to the **RFP Part I-4. Objectives**, for other project objectives.

9. **Question** – “Do you want post program follow-up and are there dollars for that”

**Answer** – Yes, post program follow-up is required and is included in the cost of the program. Refer to the **RFP Part III-7. Reports and Project Control. - D. Host Site Overall Program Evaluation**.